

<b>VACANCY</b>	
<b>Job title:</b>	Researcher: Key Populations Programme
<b>Type:</b>	Permanent <input checked="" type="checkbox"/> Fixed Term <input type="checkbox"/> Temporary <input type="checkbox"/>
<b>Main purpose of the job:</b>	To design and implement research projects and programme evaluations, conduct analysis of data, and publish scientific articles. Enhance routine programme data analytics to inform programme implementation.
<b>Location:</b>	7 Esselen Street, Hillbrow, Johannesburg
<b>Closing date:</b>	24 June 2024
<b>Submit detailed CV to:</b>	<a href="mailto:Vacancy33@wrhi.ac.za">Vacancy33@wrhi.ac.za</a>
<b>Advert reference number:</b>	<b>KR 43-2024</b>
In accordance with our Employment Equity goals and plan, preference will be given to suitable applicants from the trans and gender diverse community, and designated groups as defined in the Employment Equity Act 55 of 1998 and subsequent amendments thereto.	

### Key performance areas

- Write grant proposals.
- Conduct literature review to determine knowledge/research gaps and what research has been done.
- Develop research and programme evaluation protocols.
- Conduct programme evaluations.
- Obtain approval from relevant ethics and other regulatory bodies.
- Develop quantitative and qualitative research and programme evaluation tools such as questionnaires, surveys, and interview guides.
- Write, review and/or approve SOPs.
- Train the project team and other relevant staff.
- Supervise fieldwork (data collection, interviews etc).
- Screen participants for study eligibility.
- Conduct informed consent process with participants.
- Extract data from participant medical records.
- Conduct data collection and data quality processes.
- Data management.
- Storage and archiving of data according to SOP's (electronic and hard copy data).
- Adherence to study protocols, GCP, and local requirements for the ethical conduct of research in human participants.
- Support the team with any other research related activities.
- Complete meeting minutes and keep track of research-related activities.
- Monitor progress of research projects.
- Write ongoing progress reports as per project reporting requirements.
- Conduct data analysis according to agreed data analysis plan and write up results.
- Write or contribute to peer reviewed publications.
- Stay abreast with relevant research findings.
- Collaborate with other investigators on related studies and evaluations.
- Provide technical support to the Key Populations programme regarding data analysis.
- Conduct data analyses on the Key Populations routine programme data.
- Write or contribute to conference abstracts and presentations.

Disseminate findings from research and routine programme data internally and externally including presentations at research days and conferences.

Coach and train team members to ensure the acquisition of knowledge and skills required by the organisation. Contribute towards the development of knowledge within the team by identifying relevant training needs and topics.

Develop relevant training material and presentations.

Conduct ad hoc research training.

Participate actively in journal clubs, workshops, and seminars as required.

Promote harmony, teamwork and sharing of information.

Take ownership and accountability for tasks and demonstrate effective self-management.

Follow through to ensure that quality and productivity standards of own work are consistently and accurately maintained.

Maintain a positive attitude and respond openly to feedback.

Take ownership for driving own career development in attending training and development sessions and relevant forums/meetings.

Maintain and update knowledge of developments in field and expertise.

### **Required minimum education and training.**

Master's degree in an appropriate discipline.

Proficiency in Microsoft office.

Excellent verbal and written skills.

Demonstrated experience in implementing research projects.

Demonstrated experience with data analysis software.

Demonstrated publication record.

Qualitative and quantitative data analysis skills.

Proficiency in statistical analysis software i.e. STATA or related packages.

Experience working with REDCap.

Experience working with qualitative software i.e. NVivo.

### **Required minimum work experience.**

Minimum 5 years research experience in a public health or research/surveillance field.

### **Desirable additional education, work experience and personal abilities**

Experience working with donor-funded programmes.

Certification in good clinical practice.

Experience working with TIER.Net.

Should you be interested in applying for this vacancy, please send an email to [vacancy33@wrhi.ac.za](mailto:vacancy33@wrhi.ac.za). The subject heading of the email must read **KR 43 -2024** and the job title of position applying for. Please include the following documentation:

- A cover letter (maximum one page) that clearly states which vacancy you are applying for.
- A detailed CV