

VACANCY	
Job title:	Lay Counsellor - School Based HIV and GBV Prevention Programme
Type:	Permanent <input type="checkbox"/> Fixed Term <input checked="" type="checkbox"/> Temporary <input type="checkbox"/>
Main purpose of the job:	To provide HIV rapid testing services and holistic HIV counselling and support to clients
Location:	Buffalo City
Closing date:	29 November 2024
Submit detailed CV to:	Vacancy15@wrhi.ac.za
Advert reference number:	EM0074 - 2024
In accordance with our Employment Equity goals and plan, preference will be given to suitable applicants from designated groups as defined in the Employment Equity Act 55 of 1998 and subsequent amendments thereto.	

Key performance areas

Conduct HIV rapid testing (finger prick)

- Perform HIV rapid tests based on Rapid HIV testing algorithm based on daily district targets
- Ensure related quality control procedures are followed
- Ensure results are documented as required

Provide participant counselling and support

- Provide pre- and post-testing counselling
- Provide HIV information to participants that includes but is not limited to risk reduction, ARV's, adherence, nutrition, hygiene, infant feeding,
- Provide counselling regarding participant disclosure
- Ensure that confidentiality is maintained
- Conduct in depth one on one counselling sessions and group counselling as and when required in accordance with counselling guidelines
- Provide adherence and contraceptive counselling if required
- Provide counselling support and referral for clients screening positive for gender-based violence
- Conduct health talks for clients

Conduct screening for other issues

- Conduct TB symptom screen on all clients
- Conduct STI symptom screen on all clients
- Conduct screen for Gender based violence

Administration

- Complete clinical forms and HTS stationery as per SOPs with < 5% errors in documentation
- Compile daily, weekly and monthly reports as requested
- Ensure all errors identified are corrected within 24 hours
- Assist with research related activities as and when required.

Effective self-management and performance ownership

- Take ownership and accountability for tasks and demonstrates effective self-management.
- Follow through to ensure that quality and productivity standards of own work are consistently and accurately maintained.
- Maintain a positive attitude and respond openly to feedback.
- Take ownership for driving own career development by participating in ongoing training and development activities.

Required minimum education and training

- Grade 12,
- Accredited certificate/training in performing finger pricks and HIV tests according to South Africa's national HIV testing guidelines
- Accredited certificate in basic HIV counselling or equivalent qualification
- Valid code C1 driver's license, Preferably with PDP

Professional body registration

- Not Applicable

Desirable additional education, work experience and personal abilities

- Ability to write, keep accurate records and develop daily reports.
- Ability to use Microsoft Office packages.
- Fluency in locally spoken language/s.
- Ability to prioritise tasks and work towards deadlines.
- Be a team player.
- Good interpersonal, communication and time management skills.
- Willing to assist with driving on a roster if licenced

Required minimum work experience

- 6 months' experience in Rapid HIV testing including counselling and finger pricking
- Experience working with adolescents and young people, sexual and reproductive health; HIV prevention and PrEP programmes would be advantageous.

Demands of the job

- Confidentiality, tact, and discretion should be maintained at all times.
- Ability to work with adolescent and young clients and diversity important.

Communications and relationships

- Build and maintain effective working relationships with internal and external customers and stakeholders.

Should you be interested in applying for this vacancy, please send an email to vacancy15@wrhi.ac.za. The subject heading of the email must read **EM0074 - 2024** and the job title of position applying for. Please include the following documentation:

- A cover letter (maximum one page) that clearly states which vacancy you are applying for
- A detailed CV