

VACANCY

Job title:	Quality Improvement Advisor – Wits RHI – Gophelega - Tshwane
Type:	Permanent <input type="checkbox"/> Fixed Term <input type="checkbox"/> Temporary <input checked="" type="checkbox"/>
Main purpose of the job:	To provide oversight and management of the Quality Assurance and Improvements components of the Wits RHI Gophelega project within the specified district
Location:	Wits RHI - Tshwane
Closing date:	02 December 2024
Submit detailed CV to:	vacancy37@wrhi.ac.za
Advert reference number:	NM007-2024
In accordance with our Employment Equity goals and plan, preference will be given to suitable applicants from designated groups as defined in the Employment Equity Act 55 of 1998 and subsequent amendments thereto.	

Key performance areas

- In consultation with Wits RHI and DOH teams, implement Quality Improvement programme activities within supported districts .
- Implement QI plans using appropriate and provided guidance and tools to ensure a responsive QI strategy that support the achievement of overall project goals and targets. .
- Teach and mentor Wits RHI and District implementors to ensure delivery of QI activities in line with the developed strategy. .
- Assess and monitoring to ensure QI activities (incl. Ideal Clinic, RTQII, NCS, SIMS etc.) at the sub-districts and facilities are responsive to project objectives, funder and district priorities. .
- In collaboration with facility teams, conduct baseline assessments to identify gaps/needs and develop QIPs addressing affected indicators. .
- Train mentor and support implementation plans using tools, SOPs and other related programme documents for effective implementation of QI according to project targets. .
- Coordinate and implement on site facility and sub-district QI activities in collaboration with Champions, Ambassadors, and relevant stakeholders. .
- Track to adapt, monitor, and evaluate QI plans and activities according to priority and plans within the project .
- Integrate facility and sub-district learning sessions into relevant facility, sub-districts platforms to report outcomes and share success stories. .
- Contribute to the documentation of success stories and other programme resources.
- Manage and maintain relationships with external and internal stakeholders including DoH, donors, community partners, CBOs and relevant Wits RHI structures.

- Maintain communication and coordination with the Wits RHI teams, sub-district and facility QA teams and to ensure QI programmes reporting and sustainability in relevant levels.
- Ensure effective coordination with Wits RHI and District QA team to maximise use of data for decision-making, clinical audits PHC forums and learning sessions to optimise overall impact. · Participates in Ideal Clinic, NCS, IPC, SIMS and other specified programmes to ensure compliance for both internal and external forums / working groups within the supported district and province.
- Identify gaps in QI strategy implementation at the facility level and develop plans to address these.
- Support development and updates of QI training materials for the effective transfer of skills in the area of QI ·
- Identify QI training and mentorship needs of DoH teams and facility staff. ·
- Liaise and co facilitate with the Capacity Development Team to address training needs. ·
- Provide blended training, mentorship and coaching to ensure on going transfer of knowledge, skills and competency in the area of QI priorities. ·
- Implement learning collaboratives and reviews to ensure transfer of knowledge and development of skills in QI.
- Identify and manage QI programme risks ensuring efficient and sustainable facility projects ·
- Report on key QI achievements, challenges and successes through learning sessions according to programme reporting timelines. ·
- Ensure facility data of the specified programme areas is regularly reviewed and analysed, gaps identified, and quality improvement implemented, and effectiveness tracked. ·
- Disseminate accurate facility reports to internal, external stakeholders and relevant stakeholders at appropriate platforms as per schedule.
- Take ownership and accountability for tasks and demonstrates effective self-management. ·
- Follow through to ensure that quality and productivity standards of own work are consistently and accurately maintained. ·
- Maintain a positive attitude and respond openly to feedback. ·
- Take ownership for driving own career development by participating in ongoing training and development activities such as forums, conferences, policy setting workshops etc.

Required minimum education and training

- Professional diploma, Bachelor's degree or equivalent in Public Health Management or related fields.

Desirable additional education, work experience and personal abilities

- Certification in HIV management or related postgraduate qualification will be an advantage.
- Sound technical knowledge on QI HIV/TB and sustainability Programme.
- Demonstrated writing ability and strong data analytic skills for decision making.
- Experience working with HIV/TB/QI donor funded programmes. Knowledge of all levels of health systems and data management.
- Experience in quality improvement, training and mentoring.
- Exceptional organizational, computer skills, self-driven team player.
- Diverse skills and ability to adapt to complex situations.

- Exceptional levels of written and verbal English communication skills. Excellent programme, stakeholder engagement skills (internally and externally) at all levels.
- Self-motivated, driven, pro-active, innovative, team leader and adaptive to multidisciplinary contexts.

Required minimum work experience

- Minimum 5 years management experience in the public sector which includes HIV /TB Management, QI Programme, project implementation, training, and mentorship.

Demands of the job

- Travel will be required within and outside of the district. Ability to work in highly demanding, and pressurized environment, flexibility, management, training, mentorship and supervisory experience.

Communications and relationships

- Develop and effectively manage internal and external stakeholders (Relevant Wits RHI Structures, DoH, DBE, DSD, donors, partners at all levels.

Should you be interested in applying for this vacancy, please send an email to vacancy37@wrhi.ac.za The subject heading of the email must read **NM07-2024** and the job title of the position applying for. Please include the following documentation:

- A cover letter (maximum one page) that clearly states which vacancy you are applying for.
- A detailed CV.